

**To: Grade 6-8 Parent(s) or Guardian(s)**  
**From: Grade 6-8 Teachers**  
**Date: August 23, 2021**

Whether your student is entering Grades 6-8 at East Coloma School for the first time or is returning from last year, we extend a warm and sincere welcome. We hope both you and your child had an enjoyable summer and are excited to begin the new school year.

The staff feels it is the responsibility of the school to provide your student with a positive educational atmosphere where maximum learning can take place. Developing effective classroom and school policies is necessary if a positive atmosphere is to exist.

Enclosed are copies of classroom expectations, incentives, consequences, and interventions. Also enclosed are requirements for honor rolls and criteria for promotion. Please take the time to review this information. At the end of the packet is a slip for you to sign. Please have your student return this to their first-hour teacher.

The middle school team is committed to helping students grow and develop the skills they need for the attainment of their goals. We are looking forward to working closely with you to form an effective partnership between home and school.

Sincerely,

Mr. Chavira

Mrs. Gallentine

Mrs. Hippen

Mr. McDowell

Mrs. Whaley

Ms. Williams

Ms. Zuidema

## HONOR ROLLS

Honor Roll is based on GPA (grade point average) earned by the student. Requirements for a student to be named to the HONOR ROLL for each of the four quarters are as follows:

- **Highest Honor Roll:** GPA of 3.8 or higher
- **High Honor Roll:** GPA of 3.4 - 3.7
- **Honor Roll:** GPA of 2.85- 3.3
- **Students must earn grades of C- and higher in order to earn Honor Roll status.**

## ACADEMIC CREDITS

During each quarter, passing grades (A, B, C, & D) will earn a student academic credit.

Students in Grades 6-8 can accumulate 7 credits per quarter, or 28 credits per year.

### \*Core academic subjects

<b>SUBJECTS:</b>	<b>Credits Per Quarter</b>	<b>TOTAL</b>
<b>*Math</b>	1	4
<b>*Science &amp; Health</b>	1	4
<b>*Social Studies</b>	1	4
<b>*ELA/Rdg</b>	1	4
Exploratory	1	4
Physical Education	1	4
Band	1	4
<b>TOTALS:</b>	<b>7</b>	<b>28</b>

### EAST COLOMA MIDDLE SCHOOL GRADING SCALE

<b>Grading Scale Chart</b>	
A+	98-100
A	94-97
A-	90-93
B+	87-89
B	84-86
B-	80-83
C+	77-79
C	74-76
C-	70-73
D+	67-69
D	64-66
D-	60-63
F	Below 59

## CONSIDERATION FOR PROMOTION

- Students losing four or more credits will be automatically considered for retention.
- A student earning less than half of the possible credits in core academic subjects will be considered for promotion upon recommendation by a review committee. The review committee responsible will be the School Building Level Committee with administration.
- Illinois State Law requires eighth graders to pass the Federal Constitution test before being promoted to high school.
- Illinois State Law requires seventh graders to pass the Illinois Constitution test before being promoted to eighth grade.

## Responsibility for Attendance & Student Work

(See *The Informer* for complete details regarding excused absences / unexcused absences / pre-arranged unexcused absences, etc.)

Completing work and attending school is much more than just turning something in or simply being present in the school building, students need to be in class on time and be engaged for the duration of class to maximize instruction. If a student is unable to attend classes due to illness or extenuating circumstances it is the responsibility of the student to gather their absentee work and check in with their teachers on the day they return to school.

### Absentee Work Policy

Meeting with the teachers after being absent is vital. Student absenteeism should be kept to a minimum; however, the Board of Education realizes that some absences are unavoidable and make-up work will need to be completed for excused absences. Teachers will assist students who are in need of help in making up work due to an excused absence. A time allowance will be given to make up the missed work (i.e., one day to make up work for each day of school missed) and students should plan on staying after school in order to complete missed work and instruction.

Google Classroom will be updated for the student to access and monitor what they have missed, but each student is expected to check in with all of their teachers after every absence.

# **STUDENT DISCIPLINE POLICY**

## **GUIDELINES TO EXPECTED, PROSOCIAL BEHAVIORS**

East Coloma students are expected to display responsible, safe and respectful behavior. Our character education program supports the following general guidelines for student behavior.

### **Be Respectful**

- o To people and property
- o Communicate with permission
- o Listen carefully

### **Be Responsible**

- o Pay attention and follow directions
- o Use study time productively
- o Complete all assignments on time
- o Report to class on time with materials

### **Be Safe**

- o Keep hands, feet and objects to self
- o Follow directions
- o Do not eat candy, gum or other objects without permission

## **Quarterly Incentives**

All students are expected to contribute to their education with positive behavior and to offer their best academic effort. Students who complete their work satisfactorily and exhibit good behavior will earn a quarterly incentive. Students who have accrued more than 60 minutes of detention, earned suspension(s) or have earned grades resulting in 2 D's or an F will excuse themselves from participating in the quarterly incentive activity.

## **AFTER-SCHOOL CONSEQUENCES & PROCEDURES**

1. All school detentions earned will be served in the library and will be 30 minutes in length. When a student earns a detention, the student will serve the detention on the following day.
2. When a student receives a referral notice or school detention, the notice must be taken home to be signed and returned the following morning to the first hour teacher at the opening of the school day. If the note is not returned signed, the student will be referred to an administrator, and further disciplinary action will be taken.
3. **All** staff members have the authority to enforce the discipline policy.

Please acknowledge that you have read and reviewed this packet with your child by signing below.

X\_\_\_\_\_ student signature

X\_\_\_\_\_ parent signature

\*\*Please have your child return to their homeroom teacher by 8/30/21.